

Relax...



It's simple to switch!

We have made it simple to switch to Exchange Bank. We have provided you with the forms you need to move from your old checking account to your new one.

1. Visit Exchange Bank to open your new checking account. Let one of our customer service representatives help you find the perfect account to serve your banking needs and fit your lifestyle. Then stop using your old account and let any checks you have written clear.
2. Change your direct deposits to Exchange Bank. Fill out the form we have provided and give it to your employer, interest payments, Social Security Administration, or your retirement plan. Feel free to make as many copies as you might need.
3. Change your automatic payments. Complete the provided form to change any payments automatically taken from your checking account – such as utilities, insurance premiums, internet service providers, loan payments, etc. Don't forget to include any payments that use your debit card number. Make as many copies of the form as needed.
4. Close your old account. As soon as all your checks have cleared and any automatic deposits and withdrawals have been changed, there is just one thing left to do. Say goodbye to your old financial institution and hello to great personal service at Exchange Bank! We will be glad to notarize the form for you and give you any assistance you may need to make your switch simple.

Feel free to contact us with any questions or concerns during this process at (256) 547-2572. We look forward to serving all your financial needs.



Strength. Growth. Vision.



Authorization to Change Direct Deposit

Please change accounts for my direct deposit.

Date

Company Making Withdrawal

Company Address

City/State/Zip

Company Account Number

To Whom It May Concern:

I have recently changed to Exchange Bank.

Please redirect my Direct Deposit to Exchange Bank on (date: MM/DD/YY) ____/____/____.

062204129

Exchange Bank Routing Number

My Exchange Bank Account Number

If you have any questions about this request, please call me. Thank you.

Telephone

Signature

Name (please print)

Address

City, State, Zip



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Authorization to Change Automatic Withdrawal

Please change accounts for my automatic withdrawal.

Date

Company Making Withdrawal

Company Address

City/State/Zip

Company Account Number

To Whom It May Concern:

I have recently changed to Exchange Bank.

Please redirect my Automatic Withdrawal to Exchange Bank on (date: MM/DD/YY)

____/____/____.

062204129

Exchange Bank Routing Number

My Exchange Bank Account Number

If you have any questions about this request, please call me. Thank you.

Telephone

Signature

Name (please print)

Address

City, State, Zip



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Request to Close Account

Please close my account.

Date

Bank Name

Company Address

City/State/Zip

To Whom It May Concern:

Please close the following account number:

and send a check for the balance remaining to the address below.

If you have any questions about this request, please call me. Thank you.

Telephone

Signature

Name (please print)

Co-signer Signature

Co-signer Name (please print)

Address

City, State, Zip

Subscribed and sworn before me this _____ day of _____ in and for
_____ county, State of _____.

Notary Signature

My Commission Expires